

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on March 12, 2024, at 4:30PM
Meeting held Virtual via Google Meets.

PRESENT: Denise Yoshimori-Yamamoto, Everett Ohta, Edward Aquino, Tina Keane, Travis Palmeira, Karyn Yoshioka, Melvina Nakao, Miki Tomita, Aron Dote, Preet Nijjar, and Saori Doi. Also attending is Principal Keoni Jeremiah.

GUEST: None.

EXCUSED: None.

ABSENT: Ishita Shah

CALL TO ORDER: Meeting was called to order by Denise Yoshimori-Yamamoto at 4:35 PM.

MINUTES OF PREVIOUS MEETING: Motion to Approve the Minutes of the February 20, 2024, Governing Board Meeting. Motion to approve the minutes by Everett Ohta and seconded by Melvina Nakao. The motion was approved unanimously with Karyn Yoshioka, Preet Nijjar and Denise Yoshimori-Yamamoto abstaining.

ORDER OF BUSINESS:

I. **GUESTS:** None

II. ON-GOING AND NEW BUSINESS

A. Approval of Updated Policies: Everett Ohta reviewed the changes to the Conflicts of Interest and Disclosure Policy and the ULS Employee Code of Conduct in compliance to changes in the law. Motion to adopt the revision to the Conflicts of Interest Disclosure Policy and ULS Employee Code of Conduct by Everett Ohta and seconded by Melvina Nakao. The Motion was approved unanimously.

B. HSTA-ULS Supplemental Agreement. Travis Palmeira updated the GB on the Agreement. ULS is awaiting HSTA approval and signature to finalize the agreement. Discussion was had on the differences between the existing agreement and the new agreement. Motion to delegate authority to Governing Board Chair to sign the HSTA-ULS Supplemental Agreement by Everett Ohta, seconded by Travis Palmeira. The Motion was approved unanimously.

C. Facilities Update. UH Community Design Center began on space planning with a report delivery date of April 2024.

III. REPORTS

A. Treasurer's Report (Preet Nijjar). The February 2024 Profit and Loss Statement and Balance Sheet was submitted online via email to all board members on March 9, 2024. No other reports.

B. Principal's Report. Principal Jeremiah reported on the following matters:

ULS Pa'ina: First Pa'ina event in four years and was successful. Do not have a report yet on funds raised by the event.

Updates:

Charter Commission Site Visit on February 26, 2024 (Site Visit No. 2 Follow-Up ULS). GB Chair Denise Yoshimura-Yamamoto received a letter from the Charter Commission providing positive feedback on their site visit and observations.

Spanish Honor Society, February 23, 2024. ULS has a newly created Spanish Honor Society and a new Spanish Teacher, Profe Williams.

2024 Honolulu District Science & Engineering Fair, February 17, 2024. ULS students took top honors again this year. All three students qualified for states in April: Natalie C. (Grade 10), Project "Skin Benefits of Red Algae Species in Hawai'i, Award United States Air Force award; Gray N. (Grade 11), Project "Development of Natural Adhesives from Native Hawaiian Plants to Reduce Skin Irritation from Common Adhesive Bandages", U.S. Metric Association Award and Best in Category- Plant Sciences Award; and Kian S (Grade 11), Project "Sponge Studies: Assessing the Effects of the Ecological Impacts on Mycale grandis Detritus Production, and Use as a Natural Deep Sea eDNA Sampler", NOAA award, Yale Science & Engineering award, Society for in Vitro Biology award, Best in Category- Environmental Engineering, First Place at HonSEF.

Student Award Opportunity – College Board Visit, March 12, 2024. Kwynn T (Grade 10), won a \$40,000 award for school/career.

C. Committee Updates.

1. Finance Committee (Karyn Yoshioka). No updates beyond what was previously reported. Finance Committee did not meet.
2. Governance Committee (Everett Ohta). No updates beyond what was previously reported. Committee is preparing for GB Elections.
3. Human Resources (Edward Aquino). No updates beyond what was previously reported.
4. Academic Committee (Miki Tomita). Met earlier in the month. Discussed the survey of past research, history of ULS and its role in research. Discussion was also had about possible partnerships with international laboratory schools in Japan, Thailand and Asia.

IV. EXECUTIVE SESSION

A. Personnel Matter.

Motion to accept the 2021-2022 Principal Evaluation as recommended by the Principal Evaluation Committee. Motion by Travis Palmeira and Seconded by Miki Tomita. Motion approved unanimously.

Motion to accept the 2022-2023 Principal Evaluation as recommended by the Principal Evaluation Committee. Motion by Travis Palmeira and Seconded by Melvina Nakao. Motion approved unanimously.

NEXT MEETING: April 16, 2024

ADJOURNED: Meeting was adjourned with a motion by Preet Nijjar and seconded by Everett Ohta at 5:29 PM. The motion was approved unanimously.

Approved 4/16/2024