

University Laboratory School
A Hawaii Public Charter School
Regular Scheduled Governing Board Meeting
July 11, 2018 at 4:30 pm
Castle Memorial Conference Room (CM 103)

Approved 8/8/2018

Present: Mislyn Alensonorin, Edward Aquino, Bradley Fox, A. Keoni Jeremiah, Carrie Ogami, David Oride, Dwight Takeno, Linda Venenciano, Denise Yoshimori-Yamamoto, and Karyn Yoshioka

Excused: Aaron Levine, Melvina Nakao, Everett Ohta, Preet Nijjar,

Guests: Barbara Dougherty and Lani Kaaa

Call to Order: Chair Yoshimori-Yamamoto called meeting to order at 4:40 p.m.

Minutes of Previous Meeting: Motion made by Oride to accept minutes with revisions, seconded by Aquino. Motion carried unanimously.

CRDG Director's Report

Two collaborative projects with ULS, both are in mathematics. One project is in working with Grades 8 and 9. CRDG faculty Dougherty and Zenigami will be developing curriculum, teaching one class, and working directly with the ULS teacher. The teacher is also being contracted by CRDG over the summer to work with the R&D group. The second collaborative project involves CRDG faculty Yagi and Venenciano working with the Grade 1 curriculum. The ULS teacher is not yet involved.

On August 6 CRDG and ULS will hold a joint meeting. CRDG faculty Harrison will be doing a presentation about the evaluation of professional development.

CRDG has been meeting with the company, MK Think, who were contracted to plan the redevelopment of the College of Education's block of the campus. MK Think has toured the facilities and ULS classrooms. No firm date about when the plans will happen. Their immediate interest is how we work as a group and what unique space requirements we have.

ULS Foundation, Kaaa – No report

Order of Business:

I. Reports

- A. Treasurer's report -- May and June 2018 Checking Statement distributed via email.

B. Principal's report

- Shared 2017-2018 Awards & Recognitions booklet
- Enrollment for the upcoming year is 439 students. We are at capacity for grades K–10, and a little less in the higher grades
- Memo about the per pupil amount estimate went up from \$7292 to \$7476
- Letter of engagement for audit, will probably take place in September
- Met with Rep Bert Kobayashi who will be traveling to Japan and plans to visit our sister school in Fukuoka, where Nishinippon School is located.
- Working on Schoolwide Implementation Plan
- Planning for WASC two-day visit in the fall of 2018

C. Committee Updates

1. Human Resources
 - a) Personnel issues needed to be discussed. Oride moved to go into executive session at 5:15. Yoshimori-Yamamoto seconded. Motion carried.
 - b) Oride moved to come out of executive session at 5:54, Alensonorin seconded. Motion carried.
2. Fundraising -- need to determine if this committee is still needed; if so, should be a subgroup under the Finance committee
3. Board Development -- need to update the Responsibilities sheet or check the assignment on the
 - a) Need to fill to projected vacancy
 - b) Have potential candidates come to the August meeting, have them submit documents before August meeting
 - c) Send potential candidates to Linda
4. Finance -- Submitted engagement letter to the auditor
5. Facilities
 - a) Clearing done by the time school starts. Access will open up. Four portables to take the place of the demolished buildings in the spring 2018 semester
 - b) Metcalf street retaining wall project is still alive. Not going to happen in the sequence we had hoped
 - c) Gym under renovations. Athletics finding other options with Klum Gym, etc.

II. On-Going and New Business

- A. Governing Board Summary -- deferred to next meeting
- B. Accreditation Report Tasks by Committee – committees need to work on contributions and update the shared document ASAP
- C. Governing Board Policies – the Student Code and Conduct for 2018-19 has been updated only to reflect the year change, no other changes to the policy from last year. Alensonorin moved to approve, Ogami seconded. Motion carried.

- D. Academic Performance Framework – ULS agreed to work on a school specific academic measure. ULS working on a response of our understanding of the timeline and plans, to be presented at the August 9 Performance and Accountability Commission meeting.
- E. Election of Governing Board Officers -- deferred to next meeting
- F. Committee Assignments -- deferred to next meeting
- G. Setting of SY 2018-19 Meeting Dates -- deferred to next meeting

III. Announcements

Next meeting August 8, 2018

IV. Adjournment

Motion made to adjourn by Alensonorin and Aquino seconded
Meeting adjourned at 6:12 pm

Respectfully submitted,
Linda Venenciano
ULS Governing Board Secretary