

University Laboratory School  
A Hawaii Public Charter School  
Regular Scheduled Governing Board Meeting  
April 11, 2018 at 4:30 pm  
Castle Memorial Hawaii Conference Room (CM 103)

Approved May 9, 2018

**Present:** Mislyn Alensonorin (via phone), Edward Aquino, Bradley Fox, A. Keoni Jeremiah, Melvina Nakao, Preet Nijjar, Carrie Ogami, Everett Ohta, David Oride, Dwight Takeno, Linda Venenciano, and Karyn Yoshioka

**Excused:** Aaron Levine, Denise Yoshimori-Yamamoto

**Guest:** Barbara Dougherty and Lani Kaaa

**Call to Order:** Vice-Chair Oride called meeting to order at 4:30 p.m.

**Minutes of Previous Meeting:** Takeno moved to accept the minutes. Nakao seconded. Eleven in favor, one abstention. Motion carried.

Order of Business:

I. External Reports

A. CRDG Director

- Meeting with MKThink, the group has been hired by the University to help with the reorganization plans for the COE side of campus.
- CRDG has been in contact with other groups, who have shared interests with CRDG, to expand their work into statewide initiatives.
- They have had internal meetings with the PCC to brainstorm ways CRDG can support the ULS.

B. ULS Foundation

- The Foundation continues to solicit donations, primarily for long term growth, and selected short term needs.
  - a) Supported the purchase of a new speaker for events
  - b) Two new tents for events
  - c) New logo bumper stickers for the school
  - d) Delivered a matching donation of \$1030 for the Senior Class' Project Graduation
- Upcoming ULSF events:
  - a) Senior Day ULSF Alumni welcome event - May, 4th
  - b) ULS Golf Tournament - Friday, July 6th
  - c) ULS Alumni Dinner - Saturday, July 7th
- Parent appeal impact statement is being developed
- ULSF Board, will be filling open seats

## II. Reports

### A. Treasurer's report

Distributed March 2018 Checking Account report. No questions or discussions

### B. Principal's report

- State Charter School Commission asking for feedback from the public on drafts of their strategic plan and vision.
- Continuing to update the 2018 training folder and will make an announcement when the training videos are posted.
- Upcoming deadlines
  - a) May 1, 3rd quarter financial statement due
  - b) May 15, SY 2018-2019 projected student enrollment count due
  - c) May 25, Title III English Language Learners end-of-year report due
- Part of the Charter Law allows for additional charter school authorizers, discussion has starting to consider how to move forward.
- Distributed document, "College and Career Readiness Indicators University Laboratory School" for the Class of 2017. Discussions with CRDG will continue for additional guidance
- Students' awards.
  - a) Scholastic art awards -- Leianna E. won a National Medal and will go to Carnegie Hall to participate in the award ceremony.
  - b) Islander Scholar Program school selectee, Kailee J., will be attending a three-day leadership academy
- Global leadership class, taught by Ivey Cruz. School event on Friday morning
- Invitation from the COE Senate president for board members to attend the COE Congress and end-of-year celebration on May 3rd.
- Shared some of the upcoming dates for school activities
  - a) Choir Aloha Concert, April 4
  - b) Global Youth Summit, April 13, 9-12
  - c) Orchestra concert, May 7, 7pm
  - d) K-5 Music celebration, May 15, 5:30
  - e) Band concert, May 23, 7pm
  - f) Graduation, May 25

### C. Committee Updates

- Board Development - We currently have two vacancies and anticipate a third (Takeno's seat) at the end of June. Discussion about filling or changing the bylaws if we would prefer to operate with a smaller board. Inquiry about what expertise is being lost and what may be needed to replace. Send comments or concerns to Denise and Linda.

- Human Resources - supplemental agreement being reviewed by the teachers. They will need to vote following the review. Anticipating an update soon
- Fundraising - no updates
- Finance - no updates
- Facilities - no updates

III. On-going and New Business

- A. WASC Accreditation. Two-day mid-cycle visit by two visiting members. Most likely to be scheduled in October (this coming fall). Announcement about needing input from representative groups for the Schoolwide Action Plan document.
- B. Ogami and Ohta initiated discussion on how ULSF can assist ULS with the pending potential relocation. Concerns about how ULSF can be proactive in planning and fundraising to meet future needs.
- C. Question about what opportunities exist to support grant writing. Support would be welcomed by ULS. Could take wish lists and requests from teachers and form into message to donors. Jeremiah will take to the Department Chairs.

IV. Announcements

Ishihara resigned from the Governing Board.

Next meeting is scheduled for May 9, 2018.

V. Adjournment

Motion made to adjourn by Takeno. Nakao seconded. Motion carried unanimously.  
Meeting adjourned at 5:24 pm

Respectfully submitted,  
Linda Venenciano  
ULS Governing Board Secretary