

University Laboratory School  
A Hawaii Public Charter School  
Regular Scheduled Governing Board Meeting  
April 18, 2017 at 4:30 pm  
Castle Memorial Hawaii Conference Room (CM 103)

Approved May 16, 2017

**Present:** Bradley Fox, Michelle Hobus, Melanie Ishihara, Wade Nishimura, Carrie Ogami, Everett Ohta, David Oride, Dwight Takeno, Linda Venenciano, Denise Yoshimori-Yamamoto, Karyn Yoshioka, and A. Keoni Jeremiah

**Excused:** Mislyn Alensonorin, Melvina Chang Nakao, and Matt Claybaugh

**Call to Order:** Chair Oride called meeting to order at 4:30 p.m.

**Minutes of Previous Meeting:** Motion made by Fox to accept minutes, seconded by Yoshimori-Yamamoto. Motion carried with two abstentions.

Order of Business:

**I. Reports**

A. Treasurer's report - March Checking Statement distributed via email.

B. Principal's report

1. PCC met and approved two ULS research projects for SY 2017-18.
2. Charter School Readiness Report was shared and discussed.
3. School-wide Action Plan Implementation Guide was discussed.
4. School news
  - a) Speech and Debate Team – ULS has one National Qualifier
  - b) 2017 Scholastic Art & Writing Award – ULS has one National Medalist
  - c) Honolulu Magazine ranked ULS #1 among public high schools in Hawai'i. ULS received an A+ in the April 2017 edition.
  - d) Joint project between the Class of 1967 and the current senior class (c/o 2017)- painted and cleaned UHS#3-130 over Spring Break.
  - e) Track & Field – ULS Intermediate student claims ILH Championship in the 100, 200, and 400 meter races.
  - f) Upcoming events: April 22rd, Spring Banquet; May 2nd, Teacher Appreciation Day; May 8<sup>th</sup>, Orchestra Concert; May 24<sup>th</sup>, Band Concert
  - g) Graduation will be held on Friday, May 26<sup>th</sup>

C. Committee Updates

1. Board Development- Data from the mid-year evaluation was collected and being reviewed; Election of GB members at our May meeting
2. Human Resources – HSTA contract expected soon
3. Fundraising – Financial numbers for the Paina still being calculated
4. Finance – nothing to report
5. Facilities
  - a) Eagle Scout project done on-campus; improvements made to the basketball court area
  - b) Capital Improvement Funding – moving through the legislature.

## **II. On-Going and New Business**

### **A. Governing Board Special Election**

1. Motion made by Takeno to accept Edward Aquino to fill Frank Pottenger's seat, seconded by Fox. Motion carried unanimously.

### **B. Charter School Contract**

1. Need to approve the financial plan at the next meeting
2. Need to determine who will be designated to sign the Charter Contract
3. Revisions:
  - a) No need to develop a conflict of interest policy as the State Ethics Code policies will be used.
4. Charter School Contract Boilerplate was approved. The school will need to start crafting the contract. Most sections are in place, some sections need more development.
5. Appendices
  - a) Exhibit A School's Education Program
  - b) Exhibit B Performance Frameworks (Academic, Financial, and Organizational)
  - c) Exhibit C - Education Service Provider Requirements
  - d) Exhibit D – Intervention Protocol/Notice of Concerns
  - e) Exhibit E - Renewal, Non-renewal, and Revocation

### **Academic Targets**

Section I. Information about Student Academic Outcomes from standardized testing.

- (1) Data (SBAC testing) results represents proficiency.
- (2) Show growth of population tested from year to year.
- (3) Elementary measures are based on chronic absenteeism.
- (4) High School measures are based on 11th grade ACT scores and graduation rates.
- (5) ULS proposed Data Report was distributed. Explanation of rationalization of why the school will not be working towards 100% proficiency was added.

Section II. Value Added section will highlight research and dissemination part of the school mission.

Motion made by Takeno to accept the framework for the academic targets as proposed, seconded by Yoshimori-Yamamoto. Motion carried unanimously.

The Board will need to approve once completed.

## **III. Announcements**

None

## **IV. Adjournment**

Motion made to adjourn by Hobus, seconded by Yoshimori-Yamamoto. Motion carried unanimously. Meeting adjourned at 6:19 p.m.