

University Laboratory School
A Hawaii Public Charter School
Regular Scheduled Governing Board Meeting
February 21, 2017 at 4:30 pm
Castle Memorial Hawaii Conference Room (CM 103)

Approved March 14, 2017

Present: Melvina Chang Nakao, Matt Claybaugh, Michelle Hobus, Melanie Ishihara, Wade Nishimura, David Oride, Dwight Takeno, Linda Venenciano, Denise Yoshimori-Yamamoto, Karyn Yoshioka, and A. Keoni Jeremiah

Excused: Mislyn Alensonorin, Bradley Fox, Carrie Ogami, and Everett Ohta

Call to Order: Chair Oride called meeting to order at 4:30 p.m.

Minutes of Previous Meeting: Motion made by Takeno to accept minutes, seconded by Yoshimori-Yamamoto. Motion carried unanimously.

Order of Business:

I. Reports

A. Treasurer's report - January Checking Statement distributed via email.

B. Principal's report

1. Charter Contract Renewal - On February 3, Principal Jeremiah received notice that the Commission approved ULS for a new 5 year Charter Contract beginning on July 1, 2017 - June 30, 2022
2. On March 2, 2017, there will be a meeting to discuss the new Financial Framework.
3. On March 15, 2017, there will be a meeting to discuss Academic target setting for contact 3.0 with Beth Bulgeron.
4. Charter School Facilities Funding Working Group will be meeting later this month. The group is in the process of gathering information to share at the meeting.
5. Charter School Network holding their Quarterly meeting Feb. 28th at Capitol Room 437, from 8:30am - 3:00pm
6. Tripod Student Perception Survey - ULS will be participating in the Spring Administration on March 14th. Charter School Commission is encouraging all charter schools to participate in this survey, which collects student perception data. Data from this survey may be included in the Strive HI data.
7. Comprehensive School Climate Inventory (CSCI) survey will be administered in May with students, parents, teachers/staff related to the SEL program and grant as a follow up to the survey administered in 2014.
8. School In-Service, February 6, 2017, was presented by the Elementary teachers on Appreciative Inquiry. The Elementary department has been studying the process of using AI as they work towards improving their own practice.
9. Cross-Curricular collaboration conversations have begun as a part of our School-Wide Action Plan. Grade level teachers have been meeting to discuss possible opportunities for creating interdisciplinary lessons.
10. ULS Paina and Cultural Festival 2017 will be held March 4, 2017 from 3:00pm - 9:00pm.

C. CRDG Director's Report

1. Dr. Barbara Dougherty will be coming this week Thursday and Friday as a candidate for the CRDG Director position. She will do a public presentation, *Navigating from Research to Practice*, on Thursday, February 23, 2017 1:30 - 2:30 in FROG1. An informal reception in the Castle Memorial Foyer will follow. She will also do another presentation on Friday, 11:15 am, in UHS#3-230 for the ULS Department Chairs and Board Members.

D. Committee Updates

1. Board Development
 - a) GB mid-year evaluation, currently there is approximately 50% participation.
 - b) Soliciting nominees to fill former Board Member Pottenger's vacancy.
2. Human Resources - All of the unions are currently at a statutory impasse. HGEA Bargaining Units 03 and 04 have concluded their interest arbitration, BU 02 and 08 will start soon. Teacher's union does not have interest arbitration, only impasse resolution is to strike.
3. Fundraising - deferred
4. Finance - deferred
5. Facilities
 - a) Class of 1967 and Class of 2017 will be working together on improving UHS#3-130 over Spring Break.
 - b) Capital Improvement Funding - sending out letters to the legislatures regarding facilities funding for the Charter schools.

II. On-Going and New Business

A. Meal Program (follow-up)

1. Report on current statistics was disseminated.
2. National School Lunch Program (NSLP) On-Site Administrative Review - Most of the corrections mentioned need to be made by the vendor, some are the responsibility of the school. Corrections need to be completed by March 6.
3. We will continue the discussion of the future of the meal program at our next meeting.

B. Review of ULS GB By-Laws

1. Chair Oride suggested that we make it a practice to review our By-Laws every two years to make sure it is consistent with the changes made to the Charter School Laws.
 - a) One suggested typographical change to our current By-Laws – Article IV, Section F.3.– change from "a. and b." to "1. and 2." to accurately state reference citation.

C. Paina Update

1. Call out to all GB members to volunteer for a shift at the Paina.
2. School beautification will be held on February 25, from 9-12, to clean the campus for the Paina.

III. Announcements

- A. Congratulations to Principal Jeremiah on the arrival of their new baby boy.

IV. Adjournment

Motion made to adjourn by Hobus, seconded by Venenciano. Motion carried unanimously. Meeting adjourned at 6:01 p.m.