

University Laboratory School
A Hawaii Public Charter School
Regular Scheduled Governing Board Meeting
July 9, 2015 4:30p.m.
Castle Memorial Hawaii Conference Room (CM 103)

Approved August 19, 2015

Present: Mislyn Alensonorin, Matt Claybaugh, Bradley Fox, Michelle Hobus, Melanie Ishihara, Wade Nishimura, Carrie Ogami, David Oride, Frank Pottenger, Karyn Yoshioka, and A. Keoni Jeremiah

Excused: Melvina Chang Nakao, Dwight Takeno, Linda Venenciano, Myrtle Yamada, and Denise Yoshimori-Yamamoto

Call to Order: Chair Oride called meeting to order at 4:32 p.m.

Minutes of Previous Meetings: May 21, 2015 - Motion made to accept minutes by Claybaugh, seconded by Fox. Motion carried.

Order of Business:

I. Reports

A. Treasurer's report:

1. No activity in the American Savings Bank checking account for May and June
2. Bank of Hawaii checking account report for May distributed

B. Principal's report:

1. Provided an update on the start of the new school year
2. Student enrollment reported at 442
3. Distributed the Student Awards Booklet for SY 14-15
4. Update given on Alumni news and events
5. New Hires: Math, Orchestra, Social Studies, and Athletic Director

C. Committee updates

1. Facilities
 - a. Shared committee goals and provided an update on current projects
2. Fundraising
 - a. Donation form from ULS Foundation distributed; encourage 100% participation from the GB
3. Finance
 - a. Deferred to our next meeting
4. Human Resources
 - a. Deferred to our next meeting
5. Board Development
 - a. Deferred to our next meeting

II. On Going and New Business

A. ULS Admission Policy

1. As part of the new law, ULS needs provide a report to the legislature. Report needs to be submitted to the Commission prior to the start of the Legislative session.

B. Arbitration Update – As mandated by the Arbitrators decision, ULS needs to meet with HSTA to discuss a possible remedy for salary placements; Takeno is the lead for the ULS.

C. Election of Governing Board Officers

1. Election results:

Chair:	David Oride
Vice Chair:	Michelle Hobus
Treasurer:	Karyn Yoshioka
Secretary:	Mislyn Alensonorin

D. Setting of SY 2015-16 Meeting Dates

1. After much discussion, meeting dates will now be held on the 3rd Wednesday of each month. Exception made for the months of October 2015 and May 2016, meetings on those months will be held on the 2nd Wednesday. Motion by Alensonorin to change meeting dates, seconded by Hobus. Motion carried.

E. Student Conduct and Discipline Policy

1. Revision made to the current policy to include online behaviors and electronics. Motion by Claybaugh to adopt the revised policy, seconded by Ogami. Motion carried.

F. WASC Report

1. Principal Jeremiah provided a recap of the discussions from the retreat and provided an overview of the process
2. GB is being asked to review and provide input and feedback for Categories A & D in Chapter 4 by July 20th

III. Announcements

- A. Alumni dinner: July 15, 2015 in the MPB.
- B. Alumni Golf Tournament

IV. Adjournment

Motion made to adjourn by Pottenger, second by Yoshioka. Motion carried unanimously. Meeting adjourned at 5:45p.m.

University Laboratory School

Checking Account Report

Governing Board

Bank of Hawaii

Statement of Cash Receipts, Disbursements and Total Cash Balance
for the period May 1, 2015 -May 31, 2015

Statement of Cash Receipts:

Cash Balance Forward \$925,814.97

Deposits

Third Per Pupil Allocation \$139,561.94

Interest Earned on Account \$37.42

Total Cash On Hand **\$1,065,414.33**

***Disbursements**

April 5, 2015 Payroll \$110,171.30

April 20, 2015 Payroll \$111,378.23

Payroll Expenses **\$221,549.53**

Check #	Vendor	Amount
1022	Marybeth Baldwin (TICC/PE Supplies)	\$99.00
1023	Accrediting Commission for Schools (Accreditation Costs)	\$510.00
1024	Mobile IT Force (IT Computer Repairs)	\$3,130.89
1025	Aflac (Emp. Payroll Deductions Ins. Premiums)	\$453.62
1026	HGEA (April Union Dues)	\$582.40
1027	HSTA (April Union Dues)	\$2,137.78
1028	Grace Ryu (Lost Paycheck Replacement)	\$1,159.27
1029	ILH (Spring Billing)	\$3,206.64
1030	Ekekela Vitale (Elem. Supplies)	\$255.04
1031	Shareef Wang (NSTA Conf. Reimbursement B.Skiles)	\$2,568.24
1032	Allison Iles (Elem Supplies)	\$34.85

Non-Payroll Expenses **\$14,137.73**

Total Disbursements **\$235,687.26**

*Items Purchased

TOTAL CASH BALANCE \$829,727.07