

University Laboratory School  
A Hawaii Public Charter School  
Regular Scheduled Governing Board Meeting  
March 12, 2015 4:30p.m.  
Castle Memorial Hawaii Conference Room (CM 103)

Approved     May 14, 2014    

**Present:** Mislyn Alensonorin, Doug Doi, Michelle Hobus, Wade Nishimura, Carrie Ogami, David Oride, Frank Pottenger, Linda Venenciano, Myrtle Yamada, Denise Yoshimori-Yamamoto, and A. Keoni Jeremiah

**Excused:** Melvina Chang Nakao, Matt Claybaugh, Ted Rachlin, Dwight Takeno, and Karyn Yoshioka

**Call to Order:** Chair Oride called meeting to order at 4:37 p.m.

**Minutes of Previous Meetings: February 11, 2015**

Motion made to accept minutes by Doi, seconded by Hobus. Motion carried with one abstention.

Order of Business:

**I. Reports**

A. Treasurer's report:

1. February 2015 ASB Checking Account report and December 2014 and January 2015 BOH Checking Account reports were distributed and discussed.

B. Principal's report:

1. Thanked the committee and GB members who helped with the Paina
2. Charter School Network
  - a. Distributed 2014 annual report
  - b. Provided update from the last network meeting
3. Admission's Policy - SB1348 passed 3<sup>rd</sup> reading. Moving to the House Education Committees
4. Spring Break – March 16-20
5. School visit from Teisei (sister school from Japan)

C. Committee updates

1. Board Development
  - a. Requesting feedback regarding a board retreat (dates, length of time, topics, etc.).
2. Finance
  - a. Deferred to our next meeting.
3. Human Resources
  - a. Deferred to our next meeting.
4. Fundraising
  - a. Update on the Paina and gave preliminary results.

5. Facilities
  - a. Bids for the MPB windows are in, awaiting PO from UH Procurement.
  - b. Castle Memorial Hall to be renovated; start date is June 2016.
  - c. Master plan for campus/COE currently on hold.
  - d. FROG buildings to be in by the end of the year. Construction to start at the end of this school year, May 2015. P.E. grass field will not be available and the upper field needs to be used.
  - e. Bottle refill stations to be installed in the MPB and UHS-3.
  - f. MPB ceiling fans to be bid out soon per UHM. Electrical panel upgrades are needed.

## **II. On Going and New Business**

- A. Legislative Update
  1. SB1348 moving to the House. Suggestion made to GB to email their respective Legislators.
- B. Arbitration Update – No decision yet
- C. Election of New GB Members
  1. Five (5) seats open, three (3) outgoing GB members agreed to seek re-election
  2. Give names of perspective nominees to Board Development committee
- D. Executive Session
  1. Motion by defer Executive Session to the next meeting by Pottenger, seconded by Yoshimori-Yamamoto. Motion carried.

## **III. Announcements**

- A. Paina gathering on Friday, March 13 in the school courtyard. Everyone invited

## **IV. Adjournment**

Motion made to adjourn by Venenciano, second by Ogami. Motion carried unanimously. Meeting adjourned at 5:53 p.m.