

University Laboratory School
A Hawaii Public Charter School
Regular Scheduled Governing Board Meeting
November 13, 2014, 4:30p.m.
Castle Memorial Hawaii Conference Room (CM 103)

Approved January 8, 2015

Present: Mislyn Alensonorin, Melvina Chang Nakao, Doug Doi, Michelle Hobus, Wade Nishimura, David Oride, Frank Pottenger, Linda Venenciano, Myrtle Yamada, Denise Yoshimori-Yamamoto, Karyn Yoshioka, and A. Keoni Jeremiah

Excused: Matt Claybaugh, Carrie Ogami, Ted Rachlin, and Dwight Takeno

Call to Order: Chair Oride called meeting to order at 4:35 p.m.

Minutes of Previous Meetings: October 9, 2014

Motion made to accept minutes by Yamada, seconded by Chang Nakao. Motion carried unanimously.

Order of Business:

I. Reports

A. Treasurer's report:

1. September and October Checking Account reports were distributed and discussed.
2. Correction to the October ASB report: Payroll dates should read "October" instead of "September".

B. Principal's report:

1. OECD Report-Administered to 15 year old students only. ULS did well when compared to the United States average.
2. Commission's Annual Report distributed and discussed.
3. ULS students involved in a Kea'au mapping project.

C. Committee updates

1. Board Development
 - a. Board roster distributed; Roster is for internal GB use only.
 - b. Elections for next years governing board coming up soon. A skills matrix of existing Board members was distributed.
2. Finance
 - a. Deferred to later in meeting.
3. Human Resources
 - a. Deferred to our next meeting.
4. Fundraising
 - a. Committee continues to meet to plan for the Paina.

5. Facilities
 - a. UH FMO will pay to repair the leaks in the MPB.
 - b. Working on replacing the doors, windows, of the MPB by the March Paina.
 - c. Castle Memorial Building now added to UH's CIP priority list.

II. On Going and New Business

A. Financial Audit

1. Finance Committee met with the Auditors on November 6, 2014. No material findings were reported. The Finance Committee recommends that the Board approve the 2014 ULS Audit. Motion made to accept the audit by Doi, seconded by Yoshimori-Yamamoto. Motion carried unanimously.

B. Arbitration Update

1. Hearing scheduled for November 21st, which was to be held at the school has been postponed. Once hearing(s) are done, it'll take 2 to 3 months before a decision is rendered.

C. Admissions Policy

1. Commission has deferred their review and acceptance of ULS' Admissions Policy to the December 11th meeting.

III. Announcements

- A. ULS Booster Club selling "School Kine" cookies.
- B. Alumni will be putting out a cookbook honoring the School's former cook; they are asking for recipes.
- C. No meeting in December. Next meeting is on January 8, 2015.

IV. Adjournment

Motion made to adjourn by Alensonorin, second by Venenciano. Motion carried unanimously. Meeting adjourned at 5:42 p.m.