

University Laboratory School  
A Hawaii Public Charter School  
Regular Scheduled Governing Board Meeting  
May 15, 2014, 4:30p.m.  
Castle Memorial Hawaii Conference Room (CM 103)

**Present:** Mislyn Alensorin, Melvina Chang Nakao, Matt Claybaugh, Doug Doi, Carrie Ogami Fuller, David Oride, Frank Pottenger, Dwight Takeno, Linda Venenciano, Myrtle Yamada, Denise Yoshimori-Yamamoto, Karyn Yoshioka, and A. Keoni Jeremiah

**Excused:** Michelle Hobus, Kevin Mann, and Ted Rachlin

**Call to Order:** Chair Oride called meeting to order at 4:33 p.m.

**Minutes of Previous Meeting: April 17, 2014**

Motion made to accept minutes by Doi, seconded by Yamada. Motion carried unanimously.

Order of Business:

**I. Reports**

A. Treasurer's report:

1. April Checking Account reports discussed

B. Principal's report:

1. Submitted projected enrollment for next year to the Commission
2. Employment agreements being issued
3. School announcements
4. Nora Kern from National Alliance for Public Charter Schools here to do an article on the school.

C. Committee Updates

1. Board Development
  - a. Defer to later; during on-going business
2. Finance
  - a. Bank of Hawaii needs to know who has signature authority on the account. Motion made to authorize the School Business Manager, Principal, and Governing Board Chair as the signing authorities on the new BOH checking account by Alensorin, seconded by Takeno. Motion carried unanimously.
3. Human Resources
  - a. Update on the various collective bargaining contracts
4. Fundraising
  - a. Update on ULS Foundation
  - b. ULS Alumni looking to sell cookbooks using recipes from alumni

## **II. On Going and New Business**

### **A. Governing Board Election Results**

1. Elected to three-year term
  - Mislyn Alensonorin
  - Michelle Hobus
  - Wade Nishimura
  - Myrtle Yamada
  - Denise Yoshimori-Yamamoto
  
2. Elected to one-year term
  - Douglas Doi

### **B. Governing Board Officers for SY 2014-15 Election Results**

Chair: David Oride  
Vice Chair: Myrtle Yamada  
Recorder: Mislyn Alensonorin  
Treasurer: Karyn Yoshioka

### **C. Approval of ULS School Budget for SY 2014-15**

1. Motion made to accept the school's budget for SY 2014-15 by Yoshioka, seconded by Pottenger. Motion carried unanimously.

### **D. Approval of Charter School Contract**

1. Commission has not approved the Charter School Contracts

## **III. Announcements**

- A. ULS Governing Board Training and Workshop scheduled for June 13-14, 2014.

## **IV. Adjournment**

Motion made to adjourn by Pottenger, second by Venenciano. Motion carried unanimously. Meeting adjourned at 5:53 p.m.