

University Laboratory School
A Hawaii Public Charter School
Regular Scheduled Governing Board Meeting
May 23, 2013, 4:30p.m.
Castle Memorial Hawaii Conference Room (CM 103)

Approved July 18, 2013

Present: Mislyn Alensonorin, Matt Claybaugh, Doug Doi, Carrie Ogami Fuller, David Oride, Frank Pottenger, Ted Rachlin, Dwight Takeno, Linda Venenciano, Myrtle Yamada, Mark Yap, Karyn Yoshioka, and A. Keoni Jeremiah

Excused: Paul Brandon, Melvina Chang Nakao, and Kevin Mann

Call to Order: Chair Oride called meeting to order at 4:30 p.m.

Minutes of Previous Meeting: April 18, 2013

Motion made to accept minutes by Doi, seconded by Pottenger. Motion carried.

Order of Business:

I. Reports

A. Treasurer's report:

1. April Checking Account report
2. Do we want to retain CW Associates as our Auditors for FY13-14?
Motion made to retain CW Associates as our Auditors by Doi, seconded by Yamada. Motion carried.

B. Principal's report:

1. ULS Graduation Ceremony was held on May 17th at Andrews Outdoor Theatre
2. Commission's Performance and Accountability Committee approved our request for a waiver regarding the school diploma; Request now goes to the full Commission for approval. If approved by the full Commission, request will go to the Board of Education for final approval.

II. On Going and New Business

A. Discussion of Charter Contract:

1. Final version of the Charter Contract sent to all GB members on 5/16/13 for review. Motion made to approve the 2013-2014 Charter Contract by Claybaugh, seconded by Alensonorin. Motion carried.

B. Human Resources Committee Report

1. Previously approved "Human Resources Committee Charter" will now be renamed the Human Resources Committee.

C. By-laws

1. Copies of the By-laws that were amended and approved at the April 18, 2013 meeting were handed out (reflect the new school name).

D. Fundraising Committee Report

1. Committee Chair Ogami Fuller reported the committee is working on a draft of the committee's responsibilities.
2. Committee Chair Ogami Fuller will be calling a meeting in June.

E. Finance Committee Report

1. Committee Chair Yoshioka reported the committee is working on a draft of the committee's responsibilities.

F. Board Development Committee Report

1. Committee Chair Yamada presented the Board Development Committee Responsibilities for consideration. Motion to accept made by Alensonorin and seconded by Doi. Motion carried.

III. Announcements

No meeting in June. Next meeting on July 18, 2013

IV. Adjournment

Motion made to adjourn by Takeno, seconded by Venenciano. Motion carried. Meeting adjourned at 5:16 p.m.