

The Education Laboratory
A Hawai'i New Century Public Charter School
Regular Scheduled Governing Board Meeting
Thursday, January 17, 2013, 4:30pm
Castle Memorial Hall 103

Approved February 21, 2013

Present: Mislyn Alensonorin, Paul Brandon, Matt Claybaugh, Doug Doi, Carrie Ogami Fuller, Kevin Mann, Melvina Nakao, David Oride, Frank Pottenger, Ted Rachlin, Dwight Takeno, Myrtle Yamada, Mark Yap, Karyn Yoshioka, A. Keoni Jeremiah

Excused: Linda Venenciano

Call to Order

Chair Oride called meeting to order at 4:36pm

Minutes of Previous Special Governing Board Meeting: December 6, 2012

Motion to accept minutes with correction (on page 2) by Pottenger, seconded by Yamada.
Motion carried.

I. Announcements

- New Board members introduced themselves. Members were reminded that they no longer represent a specific constituent group.
- Agenda & attachments will be distributed via email. Attachments for agenda items will be sent on Monday of week of meeting. Agenda and Announcement will be sent out one week prior to regularly scheduled board meeting.

II. Reports

A. CRDG Director's Report – Berg

- Distributed CRDG Year in Review (2011) to each board member

B. Treasurer's Report – Yoshioka

- Checking report distributed via email, see December 2012 Checking Account Report
- Finance Committee met on Tuesday, January 15, 2013. Business Manager presented budget at finance committee meeting. Yamada suggested that the Budget be sent to each board member. Oride to send the Budget via email.

C. Principal's Report -- Jeremiah

- Governing board members are no longer considered 'stakeholders'

- Distributed ULS Governing Board Binder
- School visits by science educators led by Dr. Frank Pottenger
- Presented slides to summarize binder
- For February meeting, need to identify school specific goals & finish by March for commission to review

-

III. On Going and New Business

A. Election of Officers

- Chair: Doi nominates Oride for Chair, Alenonorin seconds motion, motion carried
- Vice Chair: Takeno nominates Yamada for Vice-Chair, Doi seconds motion, motion carried
- Treasurer: Takeno nominates Yoshioka for Treasurer, Doi seconds motions, motion carried
- Secretary: Doi nominates Yap; Yap mentions hardship due to holding another secretary position with another board. Oride nominates Alenonorin for Secretary, Doi seconds motion. Takeno motions to close nominations for secretary. Motion carried for Alenonorin to be Secretary.

B. Discussion/Action on Establishing Committees

- Board Development Committee will be to work on nominations, training for board members
- Human Resources Committee: primary task will be collective bargaining (HGEA BU 03, 04, 06, 13 & HSTA), grievances, disputes
- Finance Committee: primary task is to monitor use of State Funds
- Fundraising Committee: primary task is to discuss amongst various organizations (ULS Foundation, Booster Club, UHS Alumni Association) a plan to raise funds & to possibly establish a ULS Foundation with non-state funds; generate revenue. Committee does not need to consist of board members.
- Partnership Coordinating Council (PCC): consist of 2 board members and Principal

Alenonorin motions for establishment of 4 committees: Human Resources, Finance, Fundraising, and Board Development. Pottenger seconds motion, motion carried

C. Discussion/Action on Appointment of Committee Members

- Human Resources Committee: Takeno, Chair, members: Alenonorin, Claybaugh, Oride, Yoshioka
- Finance Committee: Yoshioka, Chair, members: Ogami-Fuller, Oride, Rachlin, Yamada
- Fundraising Committee: Ogami-Fuller, Chair, members: Alenonorin, Claybaugh, Doi, Mann, Nakao, Rachlin

- Board Development Committee: Yamada, Chair, members: Brandon, Doi, Pottenger, Venenciano, Yap

Alensonorin motions to accept appointment of chairs and members of committees, Pottenger seconds motion, motion carried

IV. Announcements

- Doi is having a Art Show on Friday, February 1, 2013 @ Windward Community College from 4:00pm-7:00pm
- Jeremiah invites all board members to the UHS Homecoming Activities on Saturday, January 19, 2013 at Klum Gym

V. Adjournment

Motion made by Doi, seconded by Alensonorin. Motion approved unanimously. Meeting adjourned at 6:15pm

Respectfully submitted by,

Karyn Yoshioka
Volunteer Recorder

Attachment

- 1) December 2012 Checking Account Report