

**The Education Laboratory**  
**A Hawai'i New Century Public Charter School**  
Regular Scheduled Governing Board Meeting  
Thursday, July 19, 2012, 4:00 p.m.  
Castle Memorial Hall 103

Approved August 16, 2012

**Present:** Michelle Au, Doug Doi, Lui Faleafine, Melanie Ishihara, Keoni Jeremiah, Carrie Ogami Fuller, David Oride, Frank Pottenger, Ted Rachlin, Dwight Takeno, Tracy Teixeira, Linda Venenciano, Myrtle Yamada

**Guest:** Donald Young

**Excused:** Heidi Cortez, Verlie-Ann Malina-Wright, Kevin Mann, Karyn Yoshioka

**Meeting called to order 4:01 p.m.**

**Minutes of Previous Meeting: May 24, 2012**

Corrections: Cortez's name was missing from the attendance, she was present. Pottenger moved to accept the corrected minutes. Faleafine seconded. The motion carried unanimously.

**I. Reports**

**A. CRDG Director's Report—Young for Berg**

New UHM Chancellor, Dr. Tom Apple is on board. Acting Dean Young, together with other UH Deans and Directors, met with the new Chancellor on July 5<sup>th</sup>. In his conversations with the Chancellor, Young briefed the Chancellor on the history of the relationship between the College of Education and ULS, and the urgent shared facilities priority.

Current updates on facilities—the wood floors in Castle Memorial were polished and cleaned, the roof shingles were replaced as needed. Everly Hall will be re-roofed. New building plans are being drawn by contractor, Group 70. Board members are invited to the all College meeting on August 16<sup>th</sup> to learn about the planning

Question: What about the Frogs (i.e., energy efficient building project with a research platform)?

Response: Still on schedule, earliest occupancy expected in June.

Question: Will there be a dedication ceremony?

Response: Probably, but no plans yet. The Frog will occupy the field and impact the school's use of the field.

**B. Treasurer's Report—Oride for Yoshioka**

See attachment *May and June Checking Acct Report.pdf*

The first allocation is scheduled for tomorrow. This will be 60% of the expected funds.

The auditor we used in the past, CW Associates, sent a letter requesting our commitment to continue to use the CW Associates accounting firm.

Question: Will they charge the same fee?

Response: Last year's work was more complicated because of the increased federal funding to the school. This resulted in a higher fee charged than was charged in the first year.

Question: Are we required to get bids?

Response: We sought bids in the first year and this company was the lowest.

Doi made a motion to engage the same firm. Faleafine seconded. Motion carried unanimously.

### **C. Principal's Report—Jeremiah**

See attachment *Awards and Recognition Booklet 20111-2012*

The projected enrollment for the upcoming school year is 452 students. As of today there are 450 enrolled. The first allocation is \$5694.43. Adjustments are made on third allocation if there are changes to enrollment.

Teachers begin on August 2<sup>nd</sup> and students on the 8<sup>th</sup>.

Jeremiah attended the National Charter School conference. Of the highlights were Minnesota celebrating the 20<sup>th</sup> anniversary in the charter school movement. There were approximately 30 from Hawai'i who attended the conference. Jeremiah was the only one from ULS to attend.

## **II. On Going and New Business**

### **A. Discussion on new Charter School Omnibus Law**

See attachments *State Public Charter School Commission*, and excerpts from SB No. 2115

Act 130 was recently signed into law. This establishes the Commission—the authorizer of charter schools and will monitor performance contracts for the schools. We reviewed the section on “Governing board.” The Local School Board will now be referred to as the Governing board.

Jeremiah attended the Commission's first meeting. The next meeting will be on August 2<sup>nd</sup>.

Our Board will be negotiating with the Commission.

The National Association of Charter School Office was contracted to be the transition coordinator.

Sections from Act 130 that pertain directly to the Board (e.g., composition, duties, responsibilities, procedures to follow, and state ethics code) were shared. Jeremiah offered to share the link to the entire document via email.

Question: What are your thoughts of student representation on the Board?

Response from student representative Au: Students feel that they can approach the Principal if they have any concerns and are comfortable sending thoughts to the Board via the Principal

Response: Meetings are open, anyone can attend, including students

Discussion: Board members currently hold two-year terms but this can be extended. New members are appreciated as they bring fresh energy and potentially new ideas for fund-raising. All members need to be stewards to our community.

Consider redeveloping the By-laws to dictate who is on the Board. We will always need certain subgroups of people. A concern was raised about the student stakeholder group. With minors on the Board we need to be cautious about the responsibility bestowed on its members. For example if a vote from a minor is swayed by parents' opinion, there is a concern. If the Board does not have individual student representatives, might we consider student committee representation?

Question: When shall we work on By-laws?

Response: Yamada is the committee chair, will start discussion and consider the issues.

Discussion: The Principal, as CEO, has opportunities to communicate directly with the various stakeholders. The school web site is established and used to communicate with stakeholders, such as disseminating the Board's agenda and minutes.

The ULS staff representation has informal discussions with their group. They hold the belief that the Board will do what is best for the school. If issues arise the staff is confident in sending the discussion via Jeremiah to the Board.

In comparison with others, this is a smooth running Board. The issues are relatively minor and controversial issues are very minimal.

### **III. Announcements**

None

### **IV. Adjournment**

Pottenger moved to adjourn, Faleafine seconded. Motion carried unanimously.  
Meeting adjourned at 4:59 p.m.

Respectfully submitted by,



Linda Venenciano  
Governing board secretary for the Education Laboratory School

#### **Attachments:**

1. *May and June Checking Acct Report.pdf*
2. *Awards and Recognition Booklet 2011-2012*
3. *State Public Charter School Commission*
4. Excerpts from SB No. 2115, pp. 5-6, 8-12, 23-27