

UNIVERSITY LABORATORY SCHOOL – HAWAII PUBLIC CHARTER SCHOOL

Minutes of the Governing Board Meeting Held on September 19, 2018 at
4:30PM Castle Memorial Hall Conference Room (CM 103)
Governing Board Approved: 10/10/2018

PRESENT: Denise Yoshimori-Yamamoto, Preet Nijar, David Oride, Karyn Yoshioka, Everett Ohta, Carrie Ogami, Linda Venenciano, Edward Aquino, Misyln Alensonorin, and Bradley Kai Fox.

ABSENT: Melvin Nakao, Aaron Levine

GUESTS: Barbara Dougherty, Lani Kaaa and Brian Powell

CALL TO ORDER: Meeting was called to order by Chair Yoshimori-Yamamoto at 433PM.

MINUTES OF PREVIOUS MEETING: Motion to Accept the Minutes of the August 8, 2018 meeting was made by Everett Ohta, seconded by Kai Fox. Motion carried with Linda Venenciano abstaining and no opposition.

ORDER OF BUSINESS:

I. GUESTS

- A. Brian Powell, Chair and Professor of Oceanography, reported about a “Campus Town” and the University’s tentative plans regarding the area/land currently occupied by the College of Education and the University Laboratory School.
- B. Barbara Dougherty, CRDG Director, reported on the developments related to Castle Memorial, presentation at the UH regarding options related to ceded lands, and the status of the CRDG/ULS partnership on research and development project with the 8th and 9th graders. Director Dougherty also reported on the Learning Group’s interest in partnering with ULS on updating the “History of Hawaii” book materials. CRDG’s IT Group will also be working with ULS’s Second Language Department on a conference in October.
- C. Lani Kaaa, ULS Foundation, reported that letters relating to the Parent Appeal Donation Campaign have been sent out, a ULS Foundation board retreat is set for Saturday, September 22, 2018, and plans on having the Legacy Dinner are postponed.

II. REPORTS

- A. Treasurer’s Report: August 2018 Checking Statement was distributed for review via email. Discussion was had on the process for requesting funding from the ULS Foundation.
- B. Principal’s Report: ULS Principal Keoni Jeremiah reported on the September 17, 2018 School in Service Day, WASC Accreditation Visit Preparations; Faculty Professional Development Plan and Academic Target Setting Goals;

Principal Jeremiah reported on ULS current partnership with CRDG on the Math Research Project with Grades 1, 2, 8 and 9.

Principal Jeremiah reported on the scheduled visitations and observations from seven (7) schools and UH COE Placements at the ULS.

Principal Jeremiah reported on the Charter Contract and Strive HI Report for 2017-2018, as well as the Tripod Student Perception Survey.

Principal Jeremiah further reported on various school matters/activities: Toolbox Café on October 13, the current SEL Grants which are currently in their second year, the 2018 School of the Future Conference in which ULS faculty member Zorn will be presenting; Learning Landscape Beautification on September 22, Movie Night on October 26, Give Aloha Foodland Community Fundraising Program, and the 75% student participation in Athletics.

C. Committee Updates/Proposed Revised Responsibilities and Goals.

1. Development /Committee (Linda Venenciano, Denise Yoshimori-Yamamoto, and Aaron Levine): Ensure that all GB members are aware of their responsibilities; increase awareness of needs and develop governing board expertise; increase awareness of ULS Achievement; Kai Fox raised the issue and discussion was had on the possibility of forming a Transition Committee.
2. Finance (Preet Nijjar, Carrie Ogami, and Karyn Yoshioka): Develop process for requesting funds; develop and provide regular financial report; provide ULS Foundation documentation for grants; report needs to the ULS Foundation; with ULS Principal and Business Manager, seek funding sources for supplies and projects. Concerns were raised regarding the limits of GB responsibilities and whether the proposed responsibilities would be overstepping the responsibilities of the school administration – specially with funding. Committee members clarified that the Finance Committee would simply be helping to facilitate with the application.
3. Human Resources (David Oride, Misyln Alensonorin and Edward Aquino): reported that the primary work at this point is to develop and implement the Principal Evaluation.
4. Fundraising (Kai Fox, Everett Ohta, and Melvina Nakao): Reported that work is being done to finalize the MOU with the ULS Foundation and currently working on the grant request process to the Foundation this Year.

III. ON-GOING AND NEW BUSINESS

- A. WASC Mid Cycle Progress Report: ULS Principal Keoni Jeremiah presented the Mid Cycle Progress Report. The annual admissions report will be submitted in November. A new BOE Diploma Waiver request will be proposed during this school year.
- B. Admissions. ULS Principal Keoni Jeremiah raised the possibility of moving to single grade classes in the elementary and removing Kindergarten. Discussion was had on how such a transition would be made and how the facilities would be used.

NEXT MEETING: October 10, 2018

ADJOURNED: Meeting was adjourned with a motion by Linda Venenciano and seconded by David Oride at 630PM. Motion carried unanimously.