

University Laboratory School
A Hawai'i Public Charter School
Regular Scheduled Governing Board Meeting
August 8, 2018 at 4:30 p.m.
Castle Memorial Conference Room (CM 103)

Approved 8/19/2018

Present: Mislyn Alensonorin, Edward Aquino, Bradley Fox, A. Keoni Jeremiah, Aaron Levine, Melvina Nakao, Preet Nijjar, Carrie Ogami, Everett Ohta, David Oride, Denise Yoshimori-Yamamoto, and Karyn Yoshioka

Excused: Linda Venenciano

Guests:

Lani Kaaa
Presley Pang

Call to Order: Chairman Yoshimori-Yamamoto called meeting to order at 4:34 pm.

Minutes of Previous Meeting: Motion made by Oride to accept minutes, seconded by Aquino. Motion carried. Ohta abstained.

I. Guests - ULS Foundation, Kaaa

- Golf tournament – portion of funds raised by girls volleyball and boys basketball teams
 - Raised \$1,600 for athletics
 - Will present check after meeting
- Plans underway for Alumni Legacy Dinner on October 28, 2018 at Prince Hotel in Waikiki as a major fundraiser for ULS.
- ULSF has been approached by Seto Foundation (through Hawaii Community Foundation) and invited to submit an application for a grant.
 - Carol Seto was member of Class of '51.
 - The family would like to give a grant in the range of \$5K-\$10K for music programs.
 - Decision to be made in October 2018
- ULS Foundation is holding its annual retreat on Sept. 22, 2018
- Sometime prior to the retreat Lani will start parent appeal letter process.

I. II. Reports

A. Treasurer's report

- July 2018 checking statement distributed and final school budget distributed via email.
- Discussion regarding retrieval of historical categorized expenses.
- Budget will be updated in November 2018 after actual number of students is determined (on 10/15/18).
- Audit scheduled for week of 8/20/18 and auditors will be on site.

B. Principal's Report

- Teachers started on 7/31/18
- First day of school is 8/13/18
- ULS is fully staffed
- Joint CRDG and ULS meeting was held last Monday (8/6/18) with George Harrison and classroom assessments
- Discussed new projects
 - Research projects
 - New math projects
 - Curriculum development project with 1st graders
- Construction project:
 - A little behind schedule because of issues with large rocks
 - Access to Portable 3 will be by basketball court stairs
 - They're changing fence lines, putting up dust barriers. We are waiting and have alternative plans that may have to be changed if delay is longer
 - UH has another meeting with contractors
 - Projection completion date is end of spring semester 2019 (3/19/19)

III. On-Going and New Business

A. Governing Board Summary – none to approve

B. Accreditation Report Tasks by Committee

- Rec'd confirmation that 2-day WASC visit will be Oct. 15-17, 2018.
- Probably half day on 10/15 with visit on 10/16 and 10/17.
- Report due by end of the month. Due to WASC by 9/3/18.
- Committees should submit information for respective reports by 8/20/18

C. Governing Board Policies – none to approve

D. Academic Performance Framework – discussion of presentation to Charter Commission on 8/9/18

- % of our student scoring a 910+ on our PSAT testing including high needs of 10th grade.

- We administer PSAT for 10th and 11th grades to expose them to college testing. We are including this as a requested measure to Commission.
- We are looking at 'high needs' as a category. Commission is looking at the equity for high needs students but we have a very small number in our population.
- Commission wanted an update on reading comprehension data: using ACT and SBA scores
- Asked for update on attrition data
- We are still working on our school specific academic target measures.
- Ending with information about our education program.
- Jennifer from commission met with them and gave feedback. Productive meeting.

E. Election of Governing Board Officers (Everett represents Board Development committee in Linda's absence).

Alenonorin: nominates Denise Yoshimori-Yamamoto as Chair of the Governing Board.
Unanimous vote in favor of Yoshimori-Yamamoto.

Alenonorin: nominates Bradley Fox as vice-chair
Unanimous vote in favor of Fox.

Alenonorin: nominates Edward Aquino as secretary
Unanimous vote in favor of Aquino.

Alenonorin: nominates Preet Nijjar as treasurer
Unanimous vote in favor of Nijjar.

F. Committee Assignments

Board Development Committee

Linda Venenciano

Aaron Levine

Denise Yoshimori-Yamamoto

Finance Committee

Preet Nijjar

Karyn Yoshioka

Carrie Ogami

Fundraising Committee

Everett Ohta
Bradley Fox
Melvina Nakao

HR Committee

Misllyn Alensonorin
David Oride
Edward Aquino

Partnership Coordination Council (Principal, 2 reps from GB, 2 from CRDG)

Keoni Jeremiah
David Oride
Denise Yoshimori-Yamamoto
Barb Dougherty (CRDG)
George Harrison (CRDG)

- Seeking a candidate to fill the one year remaining of a vacant board member term .
- The candidate shall submit CV to Board Development committee and speak to the board.

G. Setting of SY18-19 Meeting Dates
Second Wednesday of the month

IV. Announcements

- Next meeting: September 12, 2018
- Personnel issues needed to be discussed as a follow up to July 11, 2018 executive session. Oride moved to go into executive session. Yoshimori-Yamamoto seconded. Motion carried.
- Oride moved to come out of executive session. Yoshimori-Yamamoto seconded. Motion carried.

V. Adjournment

Alensonorin moves to adjourn
Ohta seconds
Unanimously passed

Respectfully submitted,
Carrie Ogami
For Linda Venenciano, ULS Governing Board Secretary